



HERITAGE  
CLASSICAL ACADEMY

# STUDENT APPEARANCE STANDARDS

The Student Appearance Standards are implemented to reflect the spiritual, social, and academic environment at Heritage Classical Academy. We believe that “children are a heritage from the Lord” (Psalm 127:3) and strive to provide student appearance standards that are practical and reflect the principles of modesty, neatness, and unity. Uniform clothing should be easy for students to wear, easy for parents to purchase, and easy for the HCA staff to supervise. We have selected apparel that we believe will enhance the atmosphere of the classroom by eliminating distractions and promoting learning.

Parents and students must consider the Student Appearance Standards as they plan the academic day at HCA. Because students purchase their uniform clothing with parents and dress for school at home, the primary responsibility of Student Appearance Standards lies with each student’s parents. We would expect appropriate clothing and appearance decisions be handled at home to ensure compliance with HCA standards. If a student or parent has a question of whether a specific article of clothing or shoe style is appropriate, please contact your Campus Coordinator before wearing the attire.

While we have taken care to set precise standards, no list can cover every possibility. We realize that whenever appearance standards are implemented, there will be unforeseen circumstances. In light of this, the administration will make the final decision concerning student appearance compliance should specific issues arise.

Families may purchase uniform items from any retailer of their choice. Examples of appropriate uniform items, however, may be found on the Lands' End website by entering Preferred School Number 900096967. HCA will receive a contribution from Lands' End from the proceeds of all uniform items purchased through the Preferred School Program.

## GENERAL GUIDELINES & INFORMATION

### DRESS DOWN DAYS

- At various points during the school year, the Campus Coordinator may permit a partial or complete dress down day. Parents will be notified in advance via email.
- On Dress Down Days, students should dress in a manner that is respectful, modest, glorifying to God, and in compliance with the spirit of the Student Appearance Standards.
- Shorts and skirts must be at least as long as the student’s fingertips when the arm is extended straight down the side of the body.

### PHYSICAL EDUCATION CLASS

- Students 3rd grade and up at the Bainbridge and Peninsula Campuses must wear a HCA P.E. uniform during physical education class. The uniform will be purchased through HCA at beginning of the school year.

### ENFORCEMENT OF STUDENT APPEARANCE STANDARDS

- First office referral: a communication will be sent to parents informing them of the nature of the SAS violation.
- Subsequent office referrals: a communication will be sent to parents informing them of the nature of the SAS violation and the students receives a lunch detention.
- If necessary, parents will be called to bring in what is needed for the student to comply with the dress code.

# PRESCHOOL & JR. KINDERGARTEN

- Attire should be modest and neat.
- Play clothes and sneakers are best, given regular large motor activities.
- For safety reasons, flip-flops, crocs, fashion boots, open-toed sandals, platform shoes, and shoes without rubber soles are not permitted. Please ensure that footwear is appropriate for play.
- Inappropriate slogans, advertising, or characters will not be allowed. Additionally, clothing with political affiliation or social causes will not be allowed.
- Shorts are permitted until November 1st in the fall and after April 1st in the spring.
- Leggings or tights must be worn with skirts or dresses November 1st to April 1st.
- When girls wear skirts or dresses:
  - i. the skirt or dress must be fingertip length.
  - ii. bike shorts (also called “playground pants” or “cartwheel shorts”) should be worn underneath dresses and skirts when not wearing tights or leggings.

## ACADEMY & STUDY CENTER

### YOUNG MEN

#### TOPS

- Polo shirts must be white, navy, burgundy, forest green, or light blue (short or long-sleeved are permitted).
- Oxford shirts must be white or light blue (short or long-sleeved are permitted).
- White or navy turtlenecks may be worn in cold months.
- Navy or burgundy v-neck sweaters or sweater vests in uniform styles may be worn over uniform shirts (see examples on Land’s End uniform website).
- White or gray cotton or cotton-blend short-sleeved, crew-neck t-shirts may be worn under uniform shirts (stretch t-shirts are not permitted).
- Boys’ shirts must be tucked in at all times.
- Coats may not be worn during class time.
- Only approved HCA outerwear may be worn during class. Please refer to the Student Approved Outerwear Apparel document for specifications. On Fridays, HCA approved spirit wear (pullover hoodies and sweatshirts) may be worn.

#### SOCKS/SHOES

- Footwear must be:
  - leather, leather-looking, or suede and brown or black in color.
  - OR
  - SOLID white, black, or navy tennis shoes (no wheeled or light-up shoes). A white sole is okay with a solid upper color. The color of laces and all markings on the shoe must match the upper color of the shoe.
- Socks must be white, navy, black, gray, or tan.

#### PANTS

- Uniform-style tan, khaki, or navy blue pants - all cotton or cotton/poly blend.
- Uniform style tan khaki or navy Bermuda shorts - all cotton or cotton/poly blend (May be worn until November 1st during the fall semester and after April 1st during the Spring semester).
- Uniform pants may have a pleated or flat front.
- Pants should have slit or welt pockets. Pants and shorts must be worn with a business-attire belt.
- No corduroy, cargo, or riveted pants.
- Uniform pants, shorts, and skirts must not be ripped, split or frayed.

#### OTHER

- No visible tattoos or body piercings.
- Boys’ hair should be no longer than collar length.
- Hair should be kept neat, clean, and out of the face. Extreme hair fashions including but not limited to extreme grooving and unnatural coloring are not permitted.
- Ties may be worn and must be navy, burgundy, forest green, light blue, or Lands’ End “White Plaid.”

### YOUNG WOMEN

#### TOPS

- Polos must be white, navy, burgundy, forest green, or light blue with traditional or “Peter Pan” collars (long or short-sleeved are permitted).
- Oxford shirts must be white or light blue (long or short-sleeved permitted).
- White, navy, or burgundy uniform cardigans that fall to the top of the hip may be worn over uniform shirts (long sweaters that fall past the hip are not permitted, nor are short, cropped sweaters).
- Navy or burgundy v-neck sweaters or sweater vests in uniform styles may be worn over uniform shirts (see examples on Land’s End uniform website).
- White or navy turtlenecks may be worn in cold months.
- White or gray cotton or cotton-blend short-sleeved, crew-neck t-shirts may be worn under uniform shirts (stretch t-shirts are not permitted).
- Girl’s shirt lengths must overlap slacks when untucked (no part of midriff may ever be exposed).
- Girl’s are not required to tuck-in shirts but must wear a business attire belt should they choose to do so.
- Coats may not be worn during class time.
- Only approved HCA outerwear may be worn during class. Please refer to the Student Approved Outerwear Apparel document for specifications. On Fridays, HCA approved spirit wear (pullover hoodies and sweatshirts) may be worn.

#### SOCKS/SHOES

- Footwear must be:
  - leather, leather-looking, or suede and brown or black in color.
  - OR
  - SOLID white, black, or navy tennis shoes (no wheeled or light-up shoes). A white sole is okay with a solid upper color. The color of laces and all markings on the shoe must match the upper color of the shoe.
- Ankle socks, knee socks, tights, and leggings must be white, navy, black, gray, or tan (leggings can be worn underneath uniforms skirts and dress in lieu of tights).
- While recommended for all grade levels, girls in kindergarten through 2nd grade are required to wear uniform color bike shorts (also called “playground pants” or “cartwheel shorts”) underneath dresses and skirts when not wearing tights or leggings.

#### PANTS/SKIRTS/DRESSES

- Uniform-style pants must be tan, khaki, or navy- all cotton or cotton/poly blend
- Uniform-style Bermuda shorts must be tan, khaki, or navy- all cotton or cotton/poly blend (may be worn until November 1st during the fall semester and after April 1st during the Spring semester)
- Uniform-style skirts, dresses, and jumpers must be tan, khaki, navy, or Lands’ End “white plaid.” The “white plaid” color from Lands’ End is the only acceptable plaid for girls. All other skirts, dresses, and jumpers must be solid in color.
- Polo-style uniform dresses must be white, navy, light blue, or burgundy and may be worn by young ladies in kindergarten through 5th grade (long or short sleeved permitted).
- All skirts and dress must be fingertip length.
- Leggings or tights must be worn with skirts or dresses November 1st to April 1st.
- Pants and shorts may have a business attire rise and fit and should fall to the top of the shoe. Skinny-styled pants are acceptable, but no jeggings, leggings, low-rise, or form-fitting pants are permitted.
- Pants may have a pleated or flat front and slit or welt pockets.
- No corduroy, cargo, or riveted pants.
- Uniform pants, shorts, and skirts must not be ripped, split, or frayed.

#### OTHER

- No visible tattoos or body piercings with the exception of one pair of earrings.
- Hair should be kept neat, clean, and out of the face. Extreme hair fashions including but not limited to extreme grooving and unnatural coloring are not permitted.
- Hair accessories should be minimal and not distracting.
- Light, natural-looking make-up and subdued, traditional nail polish may be worn with parental permission.